

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING**

held on

**Monday 30th July 2018 at 3.30pm
Within Waterfront Leisure Complex**

Present: Bill Hawthorne, Councillor Jim Clocherty, Councillor Jim McEleny, Councillor Graeme Brooks and Chris Jewell.

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Iain Cameron, Principal Accountant and Grant McGovern, Head of Safer & Inclusive Communities, both Inverclyde Council and Graham Smyth, Minute Secretary.

1.0 Apologies for Absence

1.1 Puneet Gupta, Colin Wilson and Andrew Hetherington.

2.0 Minutes of Meeting of 28th May 2018

2.1 The minutes of the meeting of 28th May 2018 were submitted and approved on the motion of Councillor Jim Clocherty and seconded by Jim McEleny.

3.0 Matters Arising

3.1 None.

4.0 Financial Monitoring Report to 31st May 2018

4.1 There was submitted a report dated 30th July 2018 by the Finance Manager updating Directors with information on income up to the 31st May 2018.

4.2 The Finance Manager reported that total income was up approx. £31k versus budget and expenditure was approx. £8k adverse. The leisure side of the company is performing strong compared against the prior year.

4.3 Halls and Communities are currently behind target as Inverclyde Leisure and Inverclyde Council are in talks over waivers to clubs.

4.4 Greenock Sports Centre's income is down compared to last year. The Finance Manager explained that this was due to the phasing budgets being spread evenly across the year and is nothing to be concerned about.

4.5 Decided:

i that the Directors noted the content of the report.

5.0 Business Plan Update

5.1 There was submitted a report dated 30th July 2018 by the Chief Executive updating Directors on the areas of the Strategic Plan, developments of new projects and other initiatives.

5.2 The Chief Executive noted that IL are starting the project to carry out works to Lady Octavia and Boglestone. The works for Lady Octavia would commence before Boglestone works and more detail will be given in the next board meeting surrounding timeframes.

5.3 It was noted that IL will assess the number of disabled spaces at the refurbished Lady Octavia Sports Centre carpark and the side access to the park.

5.4 The CEO reported that IL have nearly completed the Stage 1 application for the proposed Indoor Tennis centre at Rankin Park and the application will be submitted before the deadline.

5.5 The board were informed that IL has been nominated for a National WOW award in the category of Quality Service Provider of the Year.

5.6 The Chief Executive reported the findings of Inverclyde Council's recent audit on governance, risks and controls surrounding IL performance management.

5.7 The board were updated on savings surrounding the reduction in management fee.

5.8 The CEO reported on the balance scorecard for KPIs for July.

5.9 Decided:

- i. that the Directors noted the content of the report

6.0 Leisure & Community Facilities Update

6.1 There was submitted a report dated 20th July 2018 the Head of Leisure & Community Facilities updating Directors on the company's operations in line with our Business Plan key driver and objectives.

6.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following keys issues:-

- Indoor Bowling works and repairs to be carried out to the centre
- Summer playschemes
- Birkmyre Park works have commenced and likely to continue into 2019

- 3G pitches are being rejuvenated. Broomhill and Gourock Park will commence throughout July
- Inverclyde Leisure Excellence Awards 2018
- Town hall recent events update
- Quest Accreditation – Gourock Pool & Gym has been chosen for a Quest Assessment in September 2018
- Swim School has continued to show strong growth
- Gourock’s Outdoor Pool season has had a fantastic start. The pool has featured heavily in media exposure.
- Waterfront’s dance studio floor has been repaired
- Inverclyde Leisure’s mobile app is currently underway
- Upcoming IL events

6.3 **Decided:**

- i. that the Directors noted the content of the report.

7.0 **AOCB**

7.1 Discussion took place surrounding recent PR.

8.0 **Date of the Next Meeting**

8.1 The date of the next meeting will be Monday 1st October 2018 for the AGM which will take place at 3.30pm, venue to be decided.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....