

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING
held on
Monday 28th March 2022 at 3.30pm
Whinhill Golf Course**

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Graeme Brooks, Councillor Lynne Quinn, Chris Jewell and Bobby McVitie

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Hugh Scott, Mary McCabe, all Inverclyde Council, and Graham Smyth, Minute Secretary.

1.0 Apologies for Absence

1.1 Tony McEwan, Liz Cameron, Puneet Gupta and Andrew Hetherington.

2.0 Minutes of Meeting of 31st January 2022

2.1 The minutes of the meeting of 31st January 2022 were submitted and approved on the motion of Chris Jewell and Cllr Jim Clocherty.

3.0 Matters Arising

3.1 None

4.0 Financial Monitoring Report

4.1 There was submitted a report dated March 2022 by the Finance Manager updating Directors on the financial projection up to the end of March 2022 versus budget.

4.2 The Finance Manager talked through the report and provided Directors with an overview of IL's finances.

4.3 Directors were informed that IL have returned surplus funding of £311k to IC and a further £191k can be returned as well.

4.4 **Decided:**

i that the Directors noted the content of the report.

5.0 Financial Budget Report 2022/2023

5.1 There was a submitted report dated March 2022 by the Finance Manager updating Directors on the financial budget for the year 2022/2023.

5.2 The Finance Manager informed the Board of the main income/funding assumptions and main expenditure assumptions.

5.3 **Decided:**

- i. that the Directors noted the content of the report.
- ii. that the Directors approved the budget

6.0 **Business Plan Update**

6.1 There was submitted a report dated March 2022 by the Chief Executive updating Directors on areas of the Strategic Plan being worked on by the team, new initiatives and update on work being undertaken as we recover from the pandemic.

6.2 The CEO spoke to the board around the employee survey results gathered.

6.3 The Board were updated on the QMS audits and informed that IL have met the annual corporate average of 77%.

6.4 The CEO talked to the Board about the total social value figures and how that encompasses to a combination of physical and mental health, subjective wellbeing, individual development, and social and community development.

6.5 The CEO outlined plans for the 5-year renewal program of fitness equipment at Ravenscraig Activity Centre, Gourock Gym and Birkmyre Gym.

6.6 The Board were updated on the tennis project.

6.7 The Board were presented with IL's latest KPI figures.

6.8 **Decided:**

- i. that the Directors noted the content of the report
- ii. that the Directors agreed the fitness equipment renewal program at Ravenscraig Activity Centre, Gourock Gym and Birkmyre Gym.

7.0 **Leisure & Community Facilities Update**

7.1 There was submitted a report dated March 2022 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.

7.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues: -

- Inverclyde Council funded gym scheme for children is being well used and has had positive feedback from parents.
- IL to launch a new customer engagement process.

- Facilities update was provided to the Board.
- Gourock Pool preparations are under way for the new season ahead.
- Parks and pitches update was given, and IL are monitoring the Battery Park due to recent littering after bookings. Teams have been notified.
- The Board were informed of upcoming events.

7.3

Decided:

- i. that the Directors noted the content of the report

8.0

Corporate Development Update

8.1

There was submitted a report dated March 2022 by the Head of Business Development & Corporate Support updating Directors on the company's corporate development areas in line with Inverclyde Leisure's three-year Strategic Plan.

8.2

The Head of Business Development & Corporate Support provided Directors with an update on the company's corporate development and highlighted the following key areas: -

- IL are in the final stages of confirming a new employee recognition scheme.
- Cyber security training has been organised in April.
- Employees completed an IOSH course.
- Customer service training has been organised for March.
- IL are working in partnership with IC to incorporate the Young Scot & National Entitlement Card usage within leisure estates.
- 5 sites have been upgraded to support fibre.
- Corporate NPS is currently 52.9%
- IL present staff with WOW Award certificates in February.

8.3

Decided:

- i. that the Directors noted the content of the report

9.0

Board Meeting Schedule – 2022/2023

9.1

There was submitted a report dated March 2022 by the Chief Executive updating Directors on the scheduled Board meeting dates for 2022/2023.

9.2

Decided:

- i. that the Directors agreed to the dates and times of future meetings detailed in the report.

10.0 **AOCB**

10.1 None.

11.0 **Date of the Next Meeting**

11.1 The date of the next meeting will be Monday 30th May 2022 at 3.30pm.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....