

**MINUTES OF INVERCLYDE LEISURE
BOARD MEETING
held on
Monday 29th November 2022 at 3.30pm
Ravenscraig Activity Centre**

Present: Bill Hawthorne (Chair), Councillor Jim Clocherty, Councillor Graeme Brooks, Councillor Lynne Quinn, Councillor Sandra Renyolds, Chris Jewell and Bobby McVitie

In Attendance: Kieron Vango, Chief Executive, David McCorkindale, Head of Leisure & Community Facilities and Audrey Lavelle, Finance Manager, all Inverclyde Leisure, Tony McEwan, Hugh Scott, Mary McCabe, all Inverclyde Council, and Graham Smyth, Minute Secretary.

1.0 Apologies for Absence

1.1 Liz Cameron and Puneet Gupta.

2.0 Minutes of Meeting of 21st September 2022

2.1 The minutes of the meeting of 21st September 2022 were submitted and approved on the motion of Chris Jewell and Cllr Graeme Brooks.

3.0 Matters Arising

3.1 None

4.0 Financial Monitoring Report

4.1 There was submitted a report dated November 2022 by the Finance Manager updating Directors on the financial projection up to the end of March 2022 versus budget as well as reprojected financial forecasts to 31st March 2023.

4.2 The Finance Manager informed the Board that IL have received additional agreed funding of £278k from IC.

4.3 The Finance Manager reported that core income was currently up versus target and expenditure was also higher than budget. Utilities expenditure are still high due to the current rates.

4.4 **Decided:**

i that the Directors noted the content of the report.

5.0 Business Plan Update

5.1 There was submitted a report dated November 2022 by the Chief Executive updating Directors on areas of the Strategic Plan being

worked on by the team, new initiatives and update on work being undertaken as we recover from the pandemic.

- 5.2 The CEO updated the Board on the progress of the strategic plan for the next three years is currently being written. However, given the funding uncertainties, this will be slightly delayed and will be presented to the Board in March.
- 5.3 IL have sent IC various options in relation to the IC's asset review and funding for 2023/26.
- 5.4 IL's annual health and safety corporate audit score target has been met and exceeded, scoring 83%.
- 5.5 The CEO informed the Board that there has been a number of conversations with Unison regarding the cost of living. Discussion arose surrounding the topic. The Board proposed, with the majority of Directors agreeing, for IL to approach IC for funding to allow the early adoption of the new cost of living wage for this year only due to the cost of living crisis.
- 5.6 The Chief Executive informed the Board that IL had created an Environmental Policy Manual and are currently reviewing waste management agreements.
- 5.7 Directors were updated on IL's KPI's.
- 5.8 **Decided:**
- i. that the Directors noted the content of the report
 - ii. that the Directors instructed IL to approach IC for funding to bring forward the living wage for this year only

6.0 Leisure & Community Facilities Update

- 6.1 There was submitted a report dated November 2022 by the Head of Leisure & Community Facilities updating Directors on the company's operations in line with IL's three-year Strategic Plan.
- 6.2 The Head of Leisure and Community Facilities provided Directors with an update on the company's operations and highlighted the following key issues: -
- Directors were presented with a sample of the price changes to membership packages and scale of charges.
 - Sports hall athletics have commenced at Greenock Sports Centre with Heat 2 starting shortly.
 - Birkmyre Park has investment earmarked by IC and proposals will be laid out for public consultation.
 - Boglestone's has had works completed to repair drainage. New CCTV cameras are planned to provide parents with a live feed of the Softplay.

- Ravenscraig Activity Centre's gym has been refurbished and new gym equipment installed.
- Lady Octavia Sports Centre hosted a 5 aside tournament with Street Scotland.
- Waterfront Leisure Complex has had external painting completed to the steel structure and works being carried out to the CCTV, fire alarm, emergency lighting and PA system which commenced in September.
- Gourock Fitness Gym classes have been popular, and a review is underway of the variety of classes being provided.
- Port Glasgow Pool & Express Gym is currently temporarily closed due to unscheduled maintenance works.

6.3

Decided:

- that the Directors noted the content of the report
- that the Directors agreed to the price review

7.0

Corporate Development Update

7.1

There was submitted a report dated March 2022 by the Head of Business Development & Corporate Support updating Directors on the company's corporate development areas in line with Inverclyde Leisure's three-year Strategic Plan.

7.2

The Head of Business Development & Corporate Support provided Directors with an update on the company's corporate development and highlighted the following key areas: -

- IL has undertaken a voluntary severance trawl and is currently processing applications.
- New employee recognition scheme set to launch in the new year.
- Development work is underway, and a new version of the IL App will be launched shortly.
- Marketing campaigns have been strong with Black Friday and Cyber Monday sales as well as the refurbishment of Ravenscraig's gym.

7.3

Decided:

- that the Directors noted the content of the report

8.0

AOCB

8.1

None.

9.0

Date of the Next Meeting

9.1

The date of the next meeting will be Monday 30th January 2023 at 3.30pm.

There being no further business the Chairman declared the meeting closed.

Chairman.....

Date.....